LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC.

FINANCIAL STATEMENTS AND AUDITORS' REPORT

JUNE 30, 2023 AND 2022

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC.

<u>Index</u>

	<u>Page</u>
Independent Auditors' Report	1 - 2
Statements of financial position as of June 30, 2023 and 2022	3
Statements of activities for the years ended June 30, 2023 and 2022	4
Statement of expenses for the year ended June 30, 2023	5
Statement of expenses for the year ended June 30, 2022	6
Statements of cash flows for the years ended June 30, 2023 and 2022	7
Notes to financial statements	8 - 13
Supplementary Financial Information	
Independent Auditors' Report on Supplementary Information	14
Schedule of expenses and budget for the year ended June 30, 2023	15

INDEPENDENT AUDITORS' REPORT

To: The Board of Directors of

Lincoln Square District Management Association, Inc.

Opinion

We have audited the financial statements of Lincoln Square District Management Association, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of Lincoln Square District Management Association, Inc. as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lincoln Square District Management Association, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lincoln Square District Management Association, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they could reasonably be expected to influence the judgment made by a reasonable user based on these financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Lincoln Square District Management Association, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lincoln Square District Management Association, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Skody Scot & Company, CPAS, P.C.

New York, NY December 7, 2023

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2023 AND 2022

	2023	2022
ASSETS		
Cash and cash equivalents Certificate of deposit Government grants receivable Prepaid expenses Property and equipment, net Right of use asset - operating lease Security deposits	\$ 2,475,699 375,000 - 23,379 82,361 1,130,427 26,974	\$ 2,632,644 - 13,368 23,379 112,741 1,308,924 26,974
Total assets	\$ 4,113,840	\$ 4,118,030
Liabilities: Accounts payable and accrued expenses	\$ 288,576	\$ 301,013
Lease liability - operating lease Refundable advances	1,183,173 10,000	1,308,924 10,000
Total liabilities	1,481,749	1,619,937
Commitments and contingencies (see notes)		
Net Assets: Without donor restrictions With donor restrictions	2,265,857 366,234	2,101,522 396,571
Total net assets	2,632,091	2,498,093
Total liabilities and net assets	\$ 4,113,840	\$ 4,118,030

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2023 AND 2022

	2023					2022												
	Wi	thout Donor	W	ith Donor	or		Wit	thout Donor	Wit	th Donor								
	R	estrictions	Re	strictions		Total	Restrictions		Restrictions			Total						
Support and Revenues:																		
Assessment revenue	\$	2,850,000	\$	-	\$	2,850,000	\$	2,850,000	\$	-	\$	2,850,000						
Government grants		-		-		-		13,368		-		13,368						
Contributions		245,477		-		245,477		218,619		11,939		230,558						
Contributions in-kind		73,000		-		73,000		63,000		-		63,000						
Interest income		382		-		382		352		-		352						
Net assets released from restriction:																		
Satisfaction of purpose restrictions		30,337		(30,337)		-		-		-								
Total support and revenues		3,199,196		(30,337)		3,168,859		3,145,339		11,939		3,157,278						
Expenses:																		
Program expenses:																		
Marketing and promotion		441,819		-		441,819		432,146		-		432,146						
Safety		525,966		-		525,966		536,509		-		536,509						
Sanitation		1,034,781		-		1,034,781		899,456		-		899,456						
Public improvements		370,991		-		370,991		320,873		-		320,873						
Total program expenses		2,373,557		-		2,373,557	2,188,984		2,188,984		2,188,984		2,188,984			-		2,188,984
Management and general		557,499		-		557,499		503,236		-		503,236						
Fundraising		103,805		-		103,805		98,764		-		98,764						
Total expenses		3,034,861		-		3,034,861		2,790,984		-		2,790,984						
Increase/(decrease) in net assets		164,335		(30,337)		133,998		354,355		11,939		366,294						
Net assets, beginning of year		2,101,522		396,571		2,498,093		1,747,167		384,632		2,131,799						
Net assets, end of year	\$	2,265,857	\$	366,234	\$	2,632,091	\$	2,101,522	\$	396,571	\$	2,498,093						

See accompanying notes to the financial statements.

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. STATEMENT OF EXPENSES YEAR ENDED JUNE 30, 2023

	Program Expenses					Supportin	-	
	Marketing & Promotion	Safety	Sanitation	Public Improvements	Total Program	Management and General	Fundraising	Total Expenses
Personnel costs:								
Management salaries	\$ 82,444	\$ 123,493	\$ 123,535	\$ 117,954	\$ 447,426	\$ 82,002	\$ 82,002	\$ 611,430
Staff salaries	64,827	20,859	21,410	20,859	127,955	19,964	8,547	156,466
Payroll taxes and benefits	22,058	26,355	26,496	27,388	102,297	14,982	13,016	130,295
Outside contractors	29,383	329,202	804,452	189,553	1,352,590	67,501	240	1,420,331
Total personnel costs	198,712	499,909	975,893	355,754	2,030,268	184,449	103,805	2,318,522
Direct expenses:								
Depreciation and amortization	18,576	-	-	-	18,576	11,804	-	30,380
Insurance	_	-	-	-	-	12,634	-	12,634
Office expenses	_	-	-	-	-	36,132	-	36,132
Postage and messengers	_	-	-	-	-	1,753	-	1,753
Professional fees	_	-	-	-	-	38,033	-	38,033
Project expenses	215,718	-	-	375	216,093	-	-	216,093
Supplies and equipment	8,813	2,057	34,888	14,862	60,620	7,672	-	68,292
Rent and utilities	_	24,000	24,000	-	48,000	252,775	-	300,775
Telephone	-	-	-	-	-	12,247	-	12,247
Total direct expenses	243,107	26,057	58,888	15,237	343,289	373,050		716,339
Total expenses	\$ 441,819	\$ 525,966	\$ 1,034,781	\$ 370,991	\$2,373,557	\$ 557,499	\$ 103,805	\$3,034,861
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Skody Scot & Company, CPAs, P.C.

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. STATEMENT OF EXPENSES YEAR ENDED JUNE 30, 2022

	Program Expenses				Supporting Services					
	Marketing & Promotion	Safety	Sanitation	Imp	Public provements	Total Program		nagement d General	Fundraising	Total Expenses
Personnel costs:										
Management salaries	\$ 89,290	\$ 125,711	\$ 125,711	\$	120,454	\$ 461,166	\$	77,353	\$ 77,353	\$ 615,872
Staff salaries	96,790	-	-		-	96,790		33,104	8,194	138,088
Payroll taxes and benefits	33,132	22,660	22,660		23,608	102,060		17,833	12,977	132,870
Outside contractors	55,235	364,071	726,863		161,055	1,307,224		48,150	240	1,355,614
Total personnel costs	274,447	512,442	875,234		305,117	1,967,240	1	176,440	98,764	2,242,444
Direct expenses:										
Depreciation and amortization	18,576	-	_		-	18,576		11,804	-	30,380
Insurance	-	-	-		-	-		15,792	-	15,792
Office expenses	_	-	-		-	-		33,371	-	33,371
Postage and messengers	_	-	-		-	-		1,669	-	1,669
Professional fees	-	-	-		-	-		61,079	-	61,079
Project expenses	129,478	-	-		1,931	131,409		-	-	131,409
Supplies and equipment	9,645	67	222		13,825	23,759		4,681	-	28,440
Rent and utilities	-	24,000	24,000		-	48,000		189,519	-	237,519
Telephone	_	-	-		-	-		8,881	-	8,881
Total direct expenses	157,699	24,067	24,222		15,756	221,744		326,796		548,540
Total expenses	\$ 432,146	\$ 536,509	\$ 899,456	\$	320,873	\$2,188,984	\$	503,236	\$ 98,764	\$2,790,984

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2023 AND 2022

	2023	2022
Cash flows from operating activities:		
Increase/(decrease) in net assets	\$ 133,998	\$ 366,294
Adjustments for non-cash items		
included in operating activities:		
Amortization of right of use asset	178,497	115,988
Depreciation and amortization	30,380	30,380
Changes in assets and liabilities:		
Government grants receivable	13,368	(13,368)
Prepaid expenses	-	(15,809)
Accounts payable and accrued expenses	(12,437)	46,316
Payment of operating lease liability	(125,751)	(115,988)
Net cash provided/(used) by operating activities	218,055	413,813
Cash flows from investing activities:		
Certificate of deposit purchase	(375,000)	_
Purchase of property and equipment	-	(30,378)
Net cash provided/(used) by investing activities	 (375,000)	 (30,378)
Cash flows from financing activities		
Cash nows from illiancing activities		
Net increase/(decrease) in cash and cash equivalents	(156,945)	383,435
Cash and cash equivalents, at beginning of year	 2,632,644	2,249,209
Cash and cash equivalents, at end of year	\$ 2,475,699	\$ 2,632,644
Supplemental information:		
Recognition of lease liability and related right of use asset	\$ -	\$ 1,308,924

Note 1 - Summary of Significant Accounting Policies

The Association

Lincoln Square District Management Association, Inc. (Association), a not-for-profit organization, was incorporated in the State of New York on December 6, 1996. The Association is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal, state or local income taxes has been recorded. The Association does not believe its financial statements contain any uncertain tax positions. The Association primarily receives its support from a real estate special assessment levied by The City of New York (City) on properties located in the Lincoln Square Business Improvement District (BID). The BID's boundaries are approximately Broadway from 58th Street to 70th Street, and Columbus Avenue from 60th Street to 68th Street, as well as two blocks on Central Park West and the east side of Amsterdam Avenue from 60th to 70th streets.

The Association's programs (as initially disclosed in the district plan) include the following: Safety - providing increased public security and general assistance through a combination of uniformed security officers/ambassadors and a working relationship with the New York City Police Department; Sanitation - maintaining clean streets/curbs/sidewalks and garbage removal; Marketing & Promotion - promoting the district to residents and tourists and retaining and developing prospective businesses; and Public Improvements - improving the overall appearance of the district through a combination of beautification and other projects.

As part of its commitment to social services, the BID's sanitation and area maintenance program includes utilizing the services of Goddard Riverside Community Center's Green Keepers, a training program for the formerly homeless, who are under contract with the BID to clean the malls five days a week.

Basis of Accounting

The financial statements of the Association have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Use of Estimates

Management uses estimates and assumptions in preparing the financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Cash Equivalents

For the purposes of the statements of financial position and the statements of cash flows, the Association considers as cash equivalents money market funds and all highly liquid resources, such as investments in certificates of deposits and treasury bills, with an original maturity to the Association of three months or less.

Note 1 - Summary of Significant Accounting Policies (Continued)

Receivables

Receivables that are expected to be collected within one year are recorded at their net realizable value. Receivables that are expected to be collected in future years are recorded at the present value of estimated future cash flows. All receivables are expected to be received within one year and as such have been stated at their net realizable value with no allowance for uncollectable receivables.

Property and Equipment

The Association capitalizes certain property and equipment with estimated lives of three years or more. Property and equipment are stated at cost, less accumulated depreciation and amortization. Depreciation of furniture and equipment is computed by the straight-line method over estimated useful lives ranging from three to ten years. Leasehold improvements are amortized by the straight-line method over the life of the improvement or the term of the lease, whichever is shorter. Expenditures for repairs and maintenance are charged as an expense, and major renewals and betterments are capitalized.

Lease Liability and Right of Use Asset

The Association entered into a non-cancellable operating lease agreement for its office space to obtain a right of use (ROU) asset. The lease liability and ROU asset represent its lease obligations and rights to use the leased asset over the period of the lease and are recognized when the Association enters into the lease. The lease payments are discounted using a rate determined when the lease is recognized. Since the Association's lease does not provide a stated rate, the Association uses its incremental borrowing rate based on the information available at the time the lease is signed. The related operating lease ROU asset may differ from the operating lease liability due to deferred or prepaid lease payments. The Association has elected to apply the short-term lease exception to all leases with a term of one year or less.

Net Assets

Net assets, revenue, gains and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. This classification includes net assets designated by the board or management for a specified purpose.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature (endowment), where the donor stipulates that resources be maintained in perpetuity.

Note 1 - Summary of Significant Accounting Policies (Continued)

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities and in the statements of expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The Association allocates salaries and related expenses based on estimated time and effort. The Association classifies expenses which are not directly related to a specific program as Management and General expenses.

Revenue Recognition

The real estate assessment levied by the City is recorded by the Association when earned. The City remits these assessments to the Association in two installments. An allowance for doubtful accounts is not provided because all assessments are received in the current year. Assessment billing adjustments are corrected in the next billing cycle.

The Association recognizes contributions when cash and other financial assets, nonfinancial assets/services, or unconditional promises to give are received. Nonfinancial assets are valued based upon the type of asset that is received. Conditional promises to give, which have a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. Amounts received prior to the meeting of these conditions, if any, are reported as refundable advances in the statements of financial position. At June 30, 2023 and 2022, contributions totaling \$35,000 and \$27,000, respectively, have not been recognized in the accompanying statements of activities because the conditions on which they depend have not been met. The recognition of these contributions is conditioned upon the Association completing certain program goals in the next fiscal year.

All contributions are considered available for the Association's general programs unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted for a purpose by the donor are reported as support with donor restrictions and increases in net assets with donor restrictions. Contributions received with donor restrictions that are met in the same reporting period are reported as support without donor restrictions and increases in net assets without donor restrictions. When a restriction expires (either a stipulated time period ends or a purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions.

The Association received grants from governmental agencies. Depending upon the terms of the grant, it can be either an exchange transaction or a contribution. In accordance with grant provisions, the grant can be an expense reimbursement grant which requires that approved expenses be incurred prior to reimbursement by the grantor. Other grants permit advances of grant funds or full payment of grant funds at the start of the grant. If the grant is an exchange type grant, all unreimbursed expenses, for approved purposes, as of year-end are recorded as receivables, and any unexpended advances are recorded as deferred revenue. If the grant is a contribution, it is recognized in accordance with the contribution recognition policy described above.

Note 2 - Cash and Cash Equivalents

Cash and cash equivalents consisted of the following at June 30, 2023 and 2022:

	2023	2022
Bank deposits and cash	\$ 2,100,699	\$ 2,632,644
Certificate of deposit (3 month)	<u>375,000</u>	
, ,	\$ 2,475,699	\$ 2,632,644

Note 3 - Property and Equipment

Property and equipment by major class consisted of the following at June 30, 2023 and 2022:

	2023			2022
Equipment	\$	103,944	\$	103,944
Leasehold improvements		22,406		22,406
Furniture and fixtures		52,879		52,879
		179,229		179,229
Less: Accumulated depreciation				
and amortization	(96,868)	(66,488)
	\$	82,361	\$	112,741

Note 4 - Commitments and Contingencies

The Association leases office space under a non-cancelable operating lease set to expire on January 31, 2030. As of June 30, 2023, the minimum aggregate annual lease commitments are as follows:

Year ended June 30, 2024	\$ 191,385
2025	200,032
2026	210,757
2027	215,033
2028	219,395
2029 - 2030	<u>355,943</u>
Total lease payments	1,392,545
Less: imputed interest (5%)	(<u>209,372</u>)
Total operating lease liability	\$ <u>1,183,173</u>

The components of the Association's lease expenses for the years ended June 30, 2023 and 2022, are included in the statements of activities as rent and utilities expenses under the management and general function.

Note 5 - Net Assets With Donor Restrictions

As of June 30, 2023 and 2022, net assets with donor restrictions are available as follows:

	 2023	 2022
Streetscape and beautification	\$ 366,234	\$ 396,571

Note 6 - Government Grants

The Association was awarded various grants by the City of New York. Total revenue recognized under the grants amounted to \$0 and \$13,368 for the years ended June 30, 2023 and 2022, respectively.

Note 7 - Contributions In-Kind

The Association received contributions in-kind that meet the criteria for being recognized in accordance with GAAP. For the years ended June 30, 2023 and 2022, amounts recognized in the statements of activities are as follows:

	2023	 2022
Free use of facilities – field office space used for programmatic activities	\$ 48,000	\$ 48,000
Landscape contracting – used for programmatic activities	25,000	 15,000
Total contributions in-kind	\$ 73,000	\$ 63,000

The contributions in-kind received during the years ended June 30, 2023 and 2022, did not have any donor-imposed restrictions.

The valuation techniques used by the Association for each contribution in-kind received are as follows:

- Free use of facilities the fair value is estimated based on rents for similar facilities in the same geographical area.
- Landscape contracting the fair value is estimated using current rates for similar services.

Note 8 - Pension Plan

The Association adopted a simplified employee pension plan. The plan allows for the Association to make discretionary contributions based on the participant's salary. Association contributions to the plan amounted to \$30,745 and \$36,725 for the years ended June 30, 2023 and 2022, respectively.

Note 9 - Concentrations

The Association maintains its cash, cash equivalents, and certificate of deposit in various accounts with major financial institutions. The Federal Deposit Insurance Corporation (FDIC) insures bank deposits up to \$250,000 per financial institution. At times, the balances of the accounts exceeded insured limits during the years ended June 30, 2023 and 2022.

Note 10 - Liquidity and Availability of Financial Assets

The Association regularly monitors liquidity required to meet its operating needs and other obligations as they come due. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Association considers all expenditures related to its ongoing activities to be general expenditures. Amounts available for general expenditures over a 12-month period include donor-restricted amounts that are available for ongoing programmatic and support expenditures.

The following reflects the Association's financial assets, as of June 30, 2023 and 2022, reduced by amounts not available for general use within one year because of contractual, donor-imposed, or internal restrictions and designations:

	2023	2022
Financial assets:		
Cash and cash equivalents	\$ 2,475,699	\$ 2,632,644
Certificate of deposit	375,000	-
Receivables		<u>13,368</u>
Total financial assets	2,850,699	2,646,012
Less those unavailable for general expenditures within one year	_	_
•		
Financial assets available to meet cash needs for general expenditures within one year	\$ <u>2,850,699</u>	\$ <u>2,646,012</u>

Note 11 - Subsequent Events

Subsequent events were evaluated for potential additional disclosures and corrections through December 7, 2023, which is the date the financial statements were available to be issued.

INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

To: The Board of Directors of Lincoln Square District Management Association, Inc.

We have audited the financial statements of Lincoln Square District Management Association, Inc. as of and for the years ended June 30, 2023 and 2022, and have issued our report thereon dated December 7, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenses and budget is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Skody Scot & Company, CPAs, PC

New York, NY December 7, 2023

LINCOLN SQUARE DISTRICT MANAGEMENT ASSOCIATION, INC. SCHEDULE OF EXPENSES AND BUDGET (Supplemental Financial Information)

YEAR ENDED JUNE 30, 2023

	Total Expenses	Budget
Personnel costs:	\$ 611.430	¢ 670.900
Management salaries Staff salaries	\$ 611,430 156,466	\$ 670,890 229,080
Payroll taxes and benefits	130,295	177,930
Outside contractors	1,420,331	1,524,500
Total personnel costs	2,318,522	2,602,400
Direct expenses:		
Depreciation and amortization	30,380	-
Insurance	12,634	17,000
Rent and utilities	300,775	192,000
Office expenses	36,132	49,100
Postage and messengers	1,753	-
Professional fees	38,033	75,000
Project expenses	216,093	224,500
Supplies and equipment	68,292	20,000
Telephone	12,247	9,000
Total direct expenses	716,339	586,600
Total expenses	\$ 3,034,861	\$ 3,189,000

Note: Budget does not include in-kind contributions of \$48,000 for rent and \$25,000 for outside contractors.